Elkhart Public Library
Board of Trustees
Wednesday, February 22, 2023
6:30 pm

President Phil Shelton called the meeting to order at 6:30 pm with Sarah McCutcheon, Ann Olson, Mark Moughan, Jeanine Kolb, Sue Roush, and Sarah Wilson (director) present. Dana Hudson was absent.

There was no **public comment.**

Mark moved to accept the **minutes** from the January meeting, Jeanine seconded, all aye.

Jeanine moved to accept the **treasurer’s report** and pay the bills, Mark seconded, all aye.

Sarah W had some additions to the **librarian’s report:**
 - Patron traffic numbers were not sent out with the agenda, so she supplied them.
 - Special programs seem to be going well.
 - It was discussed that Sarah W bombard the library Facebook page with events at the library.
 - Sarah M asked about Lego club and it will be started up again.
 - There have already been fourteen people at the book sale.
 - The mountain of items on the circulation desk is shrinking. It was mentioned the rest of the piles
 and tubs around the library need to be cleaned up and/or moved.

**Old Business**:
- 130th birthday celebration
 - March 18th and 19th, Open House, 3-6 pm each day.
 - cupcakes and drinks will be served both days
 - Sarah W has all the paper supplies
 - goody bags will be passed out
 - Sarah W will get flowers, and possibly balloons, use a vase from Sarah M, not to exceed $50.
 - Sarah M suggested an Easter Egg hunt of some kind, Sarah W will get details worked out.
- Policy review
 - the next section of the policy was passed out and will be reviewed in March
- Roofing
 - fake slate doesn’t look good, real slate is very expensive, shingle roof may be the way to go
 - Sarah M suggested the “Black Pearl” color to coordinate with the windows, light poles, front door,
 hand rail, and book drop.
 - Shingles have a fifty year warranty and are considerably cheaper. It was noted that there may be
 be additional work needed once the project begins like sheeting, insulation, and repair work.
 - In March, we will make a decision and put out three bids: 1) the roof, 2) copper gutters, 3) steel gutters
- Other Building Updates:
 - Flooring:
 - Sarah W did not get a bid from Seth Hall for the flooring work. Sarah M wants the bid in March.
 - Carpet Weavers submitted a bid for $3900 – too high
 - Sarah M made a motion to order the vinyl only from Carpet Weavers (Lattice Elderberry) for
 $1297.00, Sue seconded, all aye.
 - Window cleaning
 - A guy, recommended by Dana, came by to look at the windows but has given no feedback yet.
**New Business:
-** The library will be open on Casimir Pulaski Day, March 6th, 2023.
- Economic Interest forms were passed out. Phil would like them back at the March meeting; they are due in April.
- The next meeting is March 22, 2023 at 6:30 pm.

Sarah M made a motion to **adjourn,** Mark seconded, all aye.