Elkhart Public Library  
Board of Trustees  
Wednesday, February 22, 2023  
6:30 pm

President Phil Shelton called the meeting to order at 6:30 pm with Sarah McCutcheon, Ann Olson, Mark Moughan, Jeanine Kolb, Sue Roush, and Sarah Wilson (director) present. Dana Hudson was absent.

There was no **public comment.**

Mark moved to accept the **minutes** from the January meeting, Jeanine seconded, all aye.

Jeanine moved to accept the **treasurer’s report** and pay the bills, Mark seconded, all aye.

Sarah W had some additions to the **librarian’s report:**  
 - Patron traffic numbers were not sent out with the agenda, so she supplied them.  
 - Special programs seem to be going well.  
 - It was discussed that Sarah W bombard the library Facebook page with events at the library.  
 - Sarah M asked about Lego club and it will be started up again.  
 - There have already been fourteen people at the book sale.  
 - The mountain of items on the circulation desk is shrinking. It was mentioned the rest of the piles  
 and tubs around the library need to be cleaned up and/or moved.

**Old Business**:  
- 130th birthday celebration  
 - March 18th and 19th, Open House, 3-6 pm each day.  
 - cupcakes and drinks will be served both days  
 - Sarah W has all the paper supplies  
 - goody bags will be passed out  
 - Sarah W will get flowers, and possibly balloons, use a vase from Sarah M, not to exceed $50.  
 - Sarah M suggested an Easter Egg hunt of some kind, Sarah W will get details worked out.  
- Policy review  
 - the next section of the policy was passed out and will be reviewed in March  
- Roofing  
 - fake slate doesn’t look good, real slate is very expensive, shingle roof may be the way to go  
 - Sarah M suggested the “Black Pearl” color to coordinate with the windows, light poles, front door,  
 hand rail, and book drop.  
 - Shingles have a fifty year warranty and are considerably cheaper. It was noted that there may be   
 be additional work needed once the project begins like sheeting, insulation, and repair work.  
 - In March, we will make a decision and put out three bids: 1) the roof, 2) copper gutters, 3) steel gutters  
- Other Building Updates:  
 - Flooring:  
 - Sarah W did not get a bid from Seth Hall for the flooring work. Sarah M wants the bid in March.  
 - Carpet Weavers submitted a bid for $3900 – too high  
 - Sarah M made a motion to order the vinyl only from Carpet Weavers (Lattice Elderberry) for   
 $1297.00, Sue seconded, all aye.  
 - Window cleaning  
 - A guy, recommended by Dana, came by to look at the windows but has given no feedback yet.  
**New Business:  
-** The library will be open on Casimir Pulaski Day, March 6th, 2023.  
- Economic Interest forms were passed out. Phil would like them back at the March meeting; they are due in April.  
- The next meeting is March 22, 2023 at 6:30 pm.  
  
Sarah M made a motion to **adjourn,** Mark seconded, all aye.