**Elkhart Public Library**

**Meeting Minutes**

Wednesday, May 28, 2025

The meeting was called to order at 6:07pm. Roll call: Members absent: S. McCutcheon;

J. McClellan; R. Leone

There was no public comment.

Meeting minutes were reviewed. Being no corrections, motion to approve the minutes by M. Moughan; second by E. Gleason. Motion passed – all ayes.

Treasurer’s Report was reviewed along with May bills. The current balance is $49,904.81. Motion to accept the Treasurer's report by M. Moughan; second by J. Kolb. Motion passed – all ayes.

The Librarian’s report was presented by Sarah Wilson. The prep for the Summer Reading Program is ongoing. The Memorial Day display was discussed. Motion to approve the Librarian’s report by E. Gleason; second by M. Moughan. All ayes.

Old Business – Policy review was discussed. A potential policy regarding overtime pay for employees was handed out. An updated policy for the Open Meetings Act and Freedom of Information Act (FOIA) will be presented at the June meeting.

New Business – There were no items requiring action by the board. The upcoming budget year begins July 1, 2025. A final budget is usually approved in August or September.

A representative from Prudential is at the library two evenings per week through the summer to answer financial questions the public might have (insurance, investing, estate planning, etc.).

Motion to adjourn by M. Moughan, second by El. Gleason.

Next meeting – June 25, 20205 @ 6pm.